



Pravara Rural Education Society's
SIR VISVESVARAYA INSTITUTE OF TECHNOLOGY, NASHIK
A/P. - Chincholi - 422102, Tal. Sinnar, Dist - Nashik (M.S.)

"Affiliated to University of Pune" Letter No. CA/1379 dt. 18/06/1998
Approved by AICTE, New Delhi Letter No. F-740-89-308(E) / ET/96 dt. 15/10/1996
University ID No. 052 Institute Code 5125

Ref. No.

Date: / /

**GOVERNING BODY
(2017-18)**

Sr. No.	Name of the Member	Nomination	Designation
1	Hon. Shri. Radhakrishna E. Vikhe Patil, Leader of Opposition, Govt. Of Maharashtra, Chairman, Pravara Rural Education Society	Nominee of Pravara Rural Education Society	Chairman
2	Hon. Dr. S.B. Nimse, Director General, Pravara Rural Education Society (Ex-Vice Chancellor, Lucknow & Nanded University)	Nominee of Pravara Rural Education Society	Member
3	Hon. Shri. Annasaheb Sarangdhar Mhaske Patil, Trustee, Pravara Rural Education Society	Nominee of Pravara Rural Education Society	Member
4	Hon. Dr. Rajendra Eknathrao Vikhe Patil, Pro- Vice Chancellor, Pravara Institute of Medical Sciences, (DU) Loni, Trustee, Pravara Rural Education Society	Nominee of Pravara Rural Education Society	Member
5	Hon. Dr. Sujay Radhakrishna Vikhe Patil, (M.S., MCH) Neurosurgeon, Chairman, PDVVP Co- Operative Sugar Factory, Pravaranagar	Educationist and Industrialist	Member
6	Hon. Dr. Bhaskarrao N. Kharde Patil, (MBBS) General Physician & Member, Pravara Rural Education Society	Nominee of Pravara Rural Education Society	Member
7	Hon. Dr. Ashok D. Kolhe, (MBBS) Addl. CEO, Zilla Parishad, Ahmednagar	Educationist	Member
8	Hon. Shri. Bharat V. Ghogare Patil Member & Joint Secretary, Pravara Rural Education Society	Nominee of Pravara Rural Education Society	Member
9	Regional Officer, W.R.O., A.I.C.T.E., Mumbai	Nominee of A.I.C.T.E., Mumbai	Member
10	Hon'ble Shri. Ashokrao Katariya Chairman, Ashoka Group	Industrialist	Member
11	Hon'ble Director, Savitribai Phule Pune University	Nominee of Savitribai Phule Pune University	Member
12	Joint Director, Directorate of Technical Education, Nashik	Nominee of Govt. of Maharashtra	Member
13	Hon'ble Marawar Pravin S. Educator	Educationalist	Member
14	Dr. B. L. Pangarkar	Nominee of Faculty Member	Member
15	Prof. U Patil	Nominee of Faculty Member (Associate Professor)	Member
16	Prof. (Dr.) S. N. Shelke	Principal	Member Secretary





**Pravara Rural Education Society's
SIRVISVESVARAYA INSTITUTE OF TECHNOLOGY, Nashik**

A/P: CHINCHOLI, Tal: Sinnar, Dist.: Nashik (M.S.)
Tel. No. (02551) 271278, 271179 Fax: 271277
E-mail: prave@pravara.in Website: www.pravara.in
"Affiliated to University of Pune" letter No. CA/1379 dt. 18/08/1998
Approved by AICTE, New Delhi letter No. F-740-89-30801/17/96 dt. 15/10/1996
University ID No-052 Institute Code 5125



Governing Body(2015-16)

Sr No	Name of Member	Nomination	Designation
1	Hon. Dr. Ashokrao E. Vikhe Patil	Nominee of Pravara Rural Education Society	Executive Chairman
2	Hon. Shri Radhakrishna Vikhe Patil (Leader of Opposition, Govt. Of Maharashtra)	Nominee of Pravara Rural Education Society	Member
3	Hon. Shri Bhagwantrao Alias Abasaheb G. Kharde Patil	Nominee of Pravara Rural Education Society	Member
4	Hon. Shri Annasaheb Sarangdhar Mhaske Patil	Nominee of Pravara Rural Education Society	Member
5	Hon. Shri. Bansi Balu Tambe Patil	Nominee of Pravara Rural Education Society	Member
6	Hon. Shri Ahokrao Katariya Chairman, Ashoka Group	Industrialist	Member
7	Hon. Shri. Marawar Pravin S. Educator	Educationalist	Member
8	Hon. Dr. G.K. Kharate Engineering Dean SPPU Pune	SPPU Pune	Member
9	Hon. Dr. J.R. Bhor Secretary PRES, Loni	Nominee of Pravara Rural Education Society	Member
10	Hon. Dr. U. Ramesh Regional Officer WRO AICTE Mumbai	Nominee of AICTE Mumbai	Member






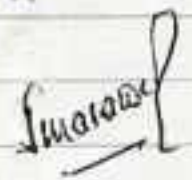
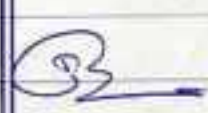
11	Hon. Shri S.K. Mahajan Director DTE Mumbai	Nominee of DTE Mumbai	Member
12	Dr. S.N. Shelke	Nominee of Faculty Member	Member
13	Prof. K.P. Tambe	Nominee of Faculty Member	Member
14	Dr. G.B. Shinde	Principal SVIT	Member Secretary



Date-17/6/2015

Meeting of Governing Body conducted on Wednesday, 17-6-2015 at 11.00 a.m.

The following members were present during the meeting.

S. NO	Name	Designation	Signature
	Hon'ble Dr. Ashokrao E. Vikhe Patil	Executive Chairman	
	Hon'ble Shri. Radhakrishna E. Vikhe Patil	member	
	Hon'ble Shri. Bhagwantrao Alias Abasaheb G. Khazde	member	
	Hon'ble Shri. Annasaheb Serranghar Mhaske Patil	member	
	Hon'ble Shri. Bansi Balu Tambale Patil	Member	
	Hon'ble Shri. Ashokrao Katariya Industrialist	Member	
	Hon'ble Pravin S. Marwar Educator	Member	
	Hon. Dr. G. K. Kharate Nominee of S.P. Pune University	Member	
	Hon. Dr. J. R. Bhor	Secretary PRES	

Sr. No	Name	Designation	Signature
	Hon. U. Ramesh Regional officer Western Regional office AICTE, Mumbai	Member	
	Hon'ble S.K. Mahajan Director, Directorate of Technical Education Mumbai.	Member	
	Dr. S. N. Shelke Nominee of faculty (Professor)	Member	Shelke
	Prof. K. P. Tambe Nominee of faculty (Associate professor)	Member	102
	Dr. G. B. Shinde	Member/Principal secretary	G. B. Shinde

The following members requested for Leave of absence.

- 1) Hon'ble Namdas Shri. Radhakrishna Eknathrao Vithe Patil (Opposition Leader Assembly, Govt. of Maharashtra), Member - Governing Body SVIT Chincholi, Nashik
- 2) Hon'ble Shri. Annasaheb S. Mhaske Patil; Member, Governing Body SVIT Chincholi
- 3) Hon'ble Bhagawantrao Alias Abasaheb G. (Kharde Patil) Member, Governing Body, following members didn't attend the meeting.

1) Hon'ble Dr. U. Ramesh, EX-officio members (Nominee of AICTE Mumbai)

2) Hon'ble Dr. S.K. Mahajan, EX-officio member, Nominee of Govt of Maharashtra

(Director of Technical Education Mumbai, Maharashtra)

3) Hon'ble Dr. G.K. Kharate - Member, Governing Body SVIT Chincholi (Nominee S.P. Pune University)

Dr. G.B. Shinde welcomed all Members of Governing Body Present for the Meeting & requested the chairman to permit him to take up items on the agenda. He was permitted to do so.

Item No. 01:- To consider & confirm the Proceedings of the last Meeting of Governing body held on 25/03/2014
→ The minutes of last meeting of Governing body held on 25/03/2014 were read by the Principal Dr. G.B. Shinde and were approved after discussions.

Item No. 02:- To consider and approve academic and administrative report of the Principal.

→ The report submitted by principal for academic & Administrative activities was appreciated & approved with following suggestions

i. The number of guest lectures and industrial visits of students should be organized once or twice in a month.

ii. The efforts taken for placements of students were appreciated with a need to focus on training of students to make them competent to perform in industries and business.

iii. The goal setting of students based on syllabus of university should be done with the help subject teachers and mentors.

iv. The target oriented goals setting of faculty to improve the quality of results should be done.

v. Remedial measures should be taken to improve the results in the subjects whose results are unsatisfactory in the examinations held in Nov/Dec 2014.

vi Faculty development Program and students training Program should be conducted on regular basis to improve the academic performance.

Item No. 03 :- To consider efforts to give wide publicity on the achievements and be made regarding admission in FE & Direct second year admission for the academic year 2015 - 2016

→ The report submitted by Dr. G.B. Shinde, Principal was approved with following suggestions

It was suggested to take necessary efforts to give wide publicity on the achievements and strengths of the institute.

Item No:- 04:- Report on result of the Institute in the Savitribai Phule Pune University Examinations held in Nov/Dec. 2014
→ Results declared during this semester for the examination Nov/Dec. 2014 were presented by Principal. It was suggested to improve all clear results of second Year & third Year.

- i. The goal setting of students based on syllabus of university should be done with the help subject teachers and mentors.
- ii. The target oriented goals setting of faculty to improve the quality of results should be done.

Item No:- 5 To consider and approve faculty and staff requirements for academic year 2015-2016.

→ Requirement for faculty & staff for the academic year 2015-2016 was approved by committee.

Item No:- 06 Discussion approval for construction of dam under the rain water harvesting.

→ storage water can be utilised for watering of the plants & trees which are available in campus.

→ Due to stored water in dam, water will

Percolate in ground & hence the level of water in the earth will increase.
→ Hence the percolation of water level in well & bore-wells will increase.


Item No 07: - to receive and approve budget for the financial year 2015-2016
→ the budget for the year 2015-16 was discussed and approved in the meeting.

Item No 08: - to purchase new equipment in existing departments as per Savitribai Phule Pune University syllabus.
→ The purchase of new equipments as per the revised syllabus of Savitribai Phule Pune University was approved as per the provision made in budget.

Item No 09: - Any other matter with the permission of the chair.
→ The vision document of the institute should be prepared by the Principal and progress of the same to be presented in the next meeting of governing body.

The meeting was ended with vote of thanks by Dr. G.B. Shinde Principal Sir Visvesvaraya Institute of Technology Chincholi.




Principal
Sir Visvesvaraya Institute of Technology
Chincholi, Nasik-422102

Example of one activity successfully implemented

WATER DAM

One of the main agenda was construction of dam for water harvesting at SVIT campus, Sinnar. The implementation of work of dam construction started at AUG 2016 and almost all the work completed at JUNE 2017

1. Location of Institute

The campus of Pravara Rural Education Society's SIR VISVESVARAYA INSTITUTE OF TECHNOLOGY, Nashik is situated at the South-west direction of Sinnar city near to Chincholi village on the Nashik- Pune Highway.

Data collection- As the Chincholi is located at 10 km from Sinnar city. Average annual rainfall for this area ranges between 500-750 mm per annum.

2. Dam Specification

Catchment area of dam -1, 21,450sq.m

Size of tank = 400ft X 27ft X (10.25) ft.

Capacity of Dam- 50 lac litre

Consumption of harvestable rainwater = 1.5 lac Lit/annum daily

Cost of Dam- = Rs. 9, 00, 000 /-

3. Safety features:-

Dams will fail if the structure is broken or suffers considerably harm. Dams may additionally fail slowly through siltation of the reservoir or loss of water through flow. If a dam fails because of structural weakness, it will cause intensive harm as well as fatalities and this could be avoided in the slightest degree prices. It's so necessary to watch signs of weakness like cracks, immersion or flow round the structure. Most dam's square measure designed with mechanisms to allow the reservoir to be down or perhaps drained within the event of such downside. Cracks and alternative fissures may be remedied through rock grouting – that involves pressure pumping of concrete combine into weak broken rock. little earth dams ought to be enclosed and therefore the geographic area shielded from harm thus on scale back siltation harm. Animals and folks shouldn't access water directly from the dam, however the planning ought to incorporate water off-take structures to reduce human traffic and sound. Communities should be trained on the acre, utilization and management of the dam.

4. Maintenance of earth dams

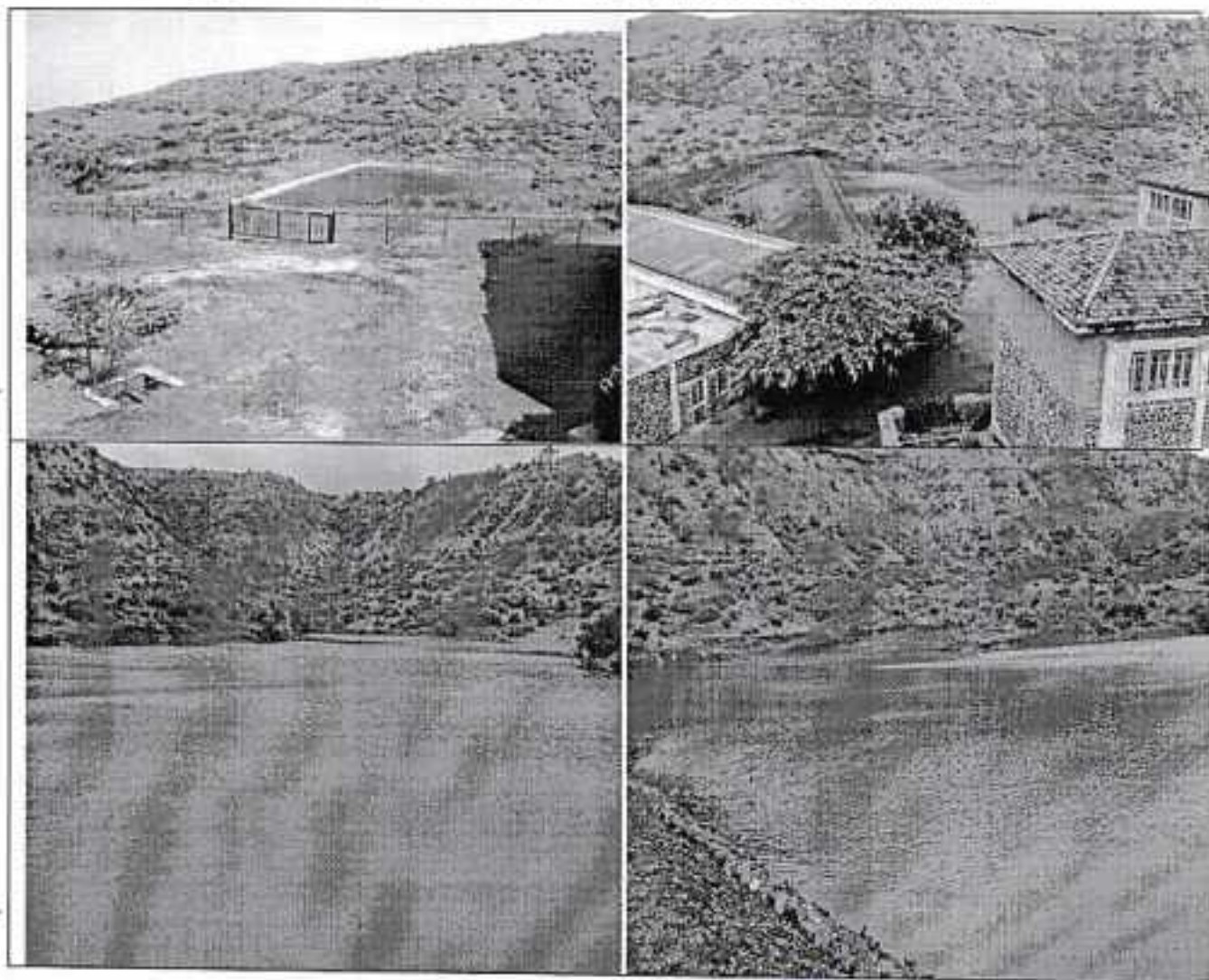
Earth fill dams need regular examination and maintenance. Associate in nursing examination before spring runoff is essential to make sure the spill isn't blocked with snow or alternative



material. All blockages should be removed to forestall over topping and therefore the dam laundry out. Throughout runoff, further inspections ought to be dispensed to look at for signs of abrasion, spill blockages (ice or debris) or overtopping of the dam. Once the dam is freed from snow, a visible examination may be completed to assess the slopes for erosion, eutherian harm, flow or slumping. Burrowing rodents like beavers, muskrats and gophers ought to be off from the dam straightaway. All potential issues should be repaired as presently as attainable to safeguard the dam. Aspect slopes ought to be cleared of tree growth on an everyday basis.

5. Closing Remark

As per the higher as report, rain water gather has been already enforced for the faculty building. We have a tendency to square measure utilizing the water for agriculture, spring water recharge yet as for drinking functions with filtration and purification plant.





PRAVARA RURAL EDUCATION SOCIETY, PRAVARANAGAR
A/P - LONIKD - 413713. Tal - Rahata, Dist - Ahmednagar
Society Reg.No.Bom.94.Ah.Nagar Ph: (02422)273527,273700,273703
Dt. 13-03-1964 Fax : 273704 Gram : PRADNYAN
B.P.T.Reg.No.F52,Ah.Nagar.Dt.11-08-1964 E-Mail:pres@pravara.ren.nic.in

Ref.:PRES/Civil/16-17/ 1515

Date:- 12/08/2016

WORK ORDER

To,
Chairman,
Navnath Majoor Bandhakam Sahakari sanstha Maryadit, Vadgaon Pingala
At / Post - Vadgaon Pingala
Tal- Sinner, Dist - Nashik.
PAN No. AAALN0052F

Subject : Construction of Storage Tank at Sir V. Institute of Technology,
Chincholi. Tal- Sinner, Dist - Nashik.
(Estimate Cost - 7,00,578=00)

Sir,

With Reference to the above subject and subsequent discussion with you, during the Works Committee Meeting Held on Dated 09/08/2016 at Pravara Rural Education Society Head office, Loni. The above work is awarded to you subject to the following terms and conditions as agreed by you :-

1. The said work Amounted (Quoted Cost Rs. 7,00,578=00 (In Word Rs. Seven Lakhs Five Hundred seventy Eight only.) is awarded to you at the 10% (Ten Percent) Discount (Tender Cost Rs. 6,30,520/-) put to tender / Quotation.
2. The Period for Completion of work will be Two Months and will counted from the date of work order/ line out.
3. Advance on Material brought at site will be paid as per list attached with tender.
4. The Contractor has to Purchase Cement at is own Cost. For Concrete work & Masnary work the 53 Grade Cement shall be used & for other work 43 Grade can be used. The Cement Brand for Construction shall be one of the following: - (a) Birala Gold. (b) Ultra Tech



5. 2.5% SECURITY DEPOSIT will have to be paid in cash or 1st R. A. Bill and the balance 2.5% SECURITY DEPOSIT will be deducted from each R.A. Bills. The 2.5% SECURITY DEPOSIT will be refunded after completion of work and remaining 2.5% SECURITY DEPOSIT will be refunded after DEFECT LIABILITY period without any interest.
6. Any additional or alternative items that will be carried out as per direction of Architect/Chief Civil Engineer/Incharge will be paid as per rate analysis OR mutually agreed.
7. The Penalty if the work is not completed in time shall be levied at the Rate of Rs. 500/- (Rs. Five Hundred only) per day beyond the Stipulated date of completion on till the actual date of completion.
8. The DEFECT LIABILITY period for the work will be Five Years from the date of completion of work.
9. Escalation of Rates will be not entertained on any Account.
10. Tender Documents and Agreement will be the part of this work order.
11. The work shall be executed as per the P.W.D Standard Specifications.
12. The contractor shall not charges any Interest for the due payment.
13. The Amount of Income Tax will be deducted from each R. A. Bill of the contractor as per Income Tax Act.
14. The Rates are including of all taxes and no escalation shall be entertained on any account.
15. All other terms and conditions regarding execution of work will be remain unchanged which are given in tender form.




16. Electricity power will be made available on site at one point for which the contractor will be charged as per meter of M. S. E. B. OR 0.5% (Point Half Percent Only) of the estimated amount whichever is higher amount. This charge will be recovered from contractor's bill.

You shall submit a stamp paper of RS 100/- for necessary agreement.

You may start the work immediately and complete within the time limit.

Thanking You,

Yours Faithfully,


Joint Secretary.

- Copy To: 01. The Director,
Sir V. Institute of Technology, Chincholi.
Tal- Sinner, Dist - Nashik.
02. The Account Section,
Pravara Rural Education Society, Pravaranagar.
Tal - Rahata, Dist - Ahmednagar.





PRAVARA RURAL EDUCATION SOCIETY

(Estd.1964)

Creating Noble Minds



IV - 1567
18.7.18

WORK COMPLETION CERTIFICATE


This is to certify that the work of *Construction of Storage tank at S. V. I. T. Chincholi. Tal – Sinner, Dist – Nashik* was awarded to *Mr. Baban Ramkrishna Binner. (Chairman, Navnath Majdoor Bandhakam Sahakari Sanstha Maryadit, Vadgaon Pingala.)* as per Work order no. **PRES/Civil/16-17/1515/dt.12.08.2016.**

The Contractor has completed the said work in all respect as per terms and conditions mentioned in the work order and agreement of the said work.

The cost of Final Bill is Rs. **8,83,154=00**

Date of Completion: - 25/11/2016

(as per record)


Chief Engineer
Pravara Rural Education Society
Pravaranagar


Principal

Society Reg. No. Bom.94, Ah. Nagar Dt. 13.3.1964 B.P.T. Reg. No. 1623/Ah. Nagar Dt. 11.8.1964

(Pravaranagar) Loni Kd., Tal- Rahata, Dist- A'Nagar, (M.S.) Pin - 410101 Ph. No. 2422-273527/273700/273698
- Fax: 02422-273704 - Web : www.pravara.org



**Pravara Rural Education Society's
SIRVISVESVARAYA INSTITUTE OF TECHNOLOGY, Nashik**

A/P: CHINCHOLI, Tal: Sinnar, Dist: Nashik (M.S.)

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Website: www.svitnashik.in

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University ID No- 052

Institute Code 5125



Ref. SVIT/ESTT/2017-18/ 623

Date: 11/09/2017


OFFICE ORDER

The undersign is pleased to assign the following additional duties to the faculty members w.e.f. 01/06/2017 till further order

Sr. No.	Name of the Committee	Members	Activities
1.	Staff Grievances and redressal cell & Discipline Committee (Staff & Student)	<ul style="list-style-type: none"> Dr. S N Shelke Prof. U. V. Patil Dr. B. L. Pangarkar Prof. V. L. Kadiag (Co-ordinator) Prof. N. B. Shaikh Prof. K. N. Shedge Prof. S. T. Karle Prof. Amol Kare 	<ul style="list-style-type: none"> To enquire about the acts of grievance & indiscipline by student & Staff To suggest appropriate action
2.	Internal Compliant committee	<ul style="list-style-type: none"> Prof. Mrs. A. A. Hatkar(CO) Dr. Nilima Mulle Prof. Mrs. V. J. Patil (Co-ordinator) Prof. Kiran P Warade Mrs. Vaishali V Deshmukh Dr. Shrikant R Kadam Ms. Sakshi Mankar Ms. Pallavi S Shinde Prof. Mrs. P. N. Khairnar Prof. Mrs. S. S. Patil Prof. Mrs. T. P. Aher Prof. Mrs. S. V. Sonawane 	<ul style="list-style-type: none"> To enquire about the complaints received from girl students/women working in the college & submit confidential report to principal.
3.	Women Health care & personality Development Cell	<ul style="list-style-type: none"> Prof. Mrs. P N Khairnar (CO) Prof. Mrs. R. B. Bhusare (Co-ordinator) Prof. Miss. V. S. Thete Prof. Miss. A. K. Singh Prof. Miss. J. P. Shinde Prof. Mrs. V. A. Gaidhani 	<ul style="list-style-type: none"> To organize the activities as per guideline by Savitribai Phule Pune University, Pune
4.	Research and Development Cell &	<ul style="list-style-type: none"> Dr. G. B. Shinde (Dean R&D) Prof. Mrs. S. S. Somawanshi (Co-ordinator) Prof. R. S. Shelke Prof. V. K. Sahu Prof. D. S. Thosar Prof. J. P. Shinde Prof. S. T. Karle Prof. R. M. Bhandari 	<ul style="list-style-type: none"> To promote research activities amongst faculty and students. To establish liaison with research organization & centers of premier institutes and industries. To approach research funding agency for the sponsored projects in the pipe line. To enhance consultancy in the college.

			<ul style="list-style-type: none"> To collect the data of participation of the faculty/ students in the various programs. To keep the record of the research publications in the journal & conference / projects / workshop or seminars organized or attended by the faculty of students. To keep the records of all the grants. To Organize the national / international conference
5	Institute-Industry Interaction cell (III) & Training And Placement Cell	<ul style="list-style-type: none"> Prof. S. V. Londhe (TPO) Prof. V. K. Khairnar (Asst.TPO) Dr. V.D. Talnikar Prof. A. P. Sonawane Prof. V. K. Sahu Prof. P. M. Tambe Prof. R. S. Bhalerao Prof. Rana Mahajan Prof. A. P. Kare 	<ul style="list-style-type: none"> MOU sign between the institute and industry To arrange the campus interviews. To encourage the students for higher education & competitive examination / EDP. To maintain Public relations. Publicity of institution plan / activities. To maintain relation with students & parents. To attend VIP's & Guest and Co-ordinate their visits to the college / departments.
6	Academic Development Cell	<ul style="list-style-type: none"> Prof. M. V. Guddad (Dean of Academic) Prof. Mrs. S. S. Somawanshi (Asst. Dean) Prof. R. S. Bhalerao 	<ul style="list-style-type: none"> Record checking – attendance sheet , Continuous assessment sheet, teaching plan , Lab Utilization Register, class test timetable & departmental records, students feedback Self Appraisal of teaching staff.
7	Anti-Ragging Committee	<ul style="list-style-type: none"> Dr. S N Shelke Prof. U. V. Patil Prof. K. P. Tambe (CO) Prof. V. L. Kadlag Dr. B. P. Pangarkar Prof. N. B. Shaikh Prof. K. N. Shedge Prof. Amol P Kare 	<ul style="list-style-type: none"> To fill the anti-ragging forms from each students at the time of admission. To fill online form on the anti-ragging portal from the students. Any matter related with the ragging in the campus.
8	Skill Development Cell	<ul style="list-style-type: none"> Prof. S. P. Kherhalkar (CO) Prof. S. P. Govind (Co-ordinator) Prof. D. K. Chandre Prof. M. V. Dawange Prof. U. R. Patole Prof. R. S. Bhalerao Prof. G. A. Warade Prof. A. P. Kare 	<ul style="list-style-type: none"> To arrange faculty development programme To arrange soft skill development programme for students. To arrange expert lectures.
9	Alumini Cell	<ul style="list-style-type: none"> Prof. D. K. Chandre (CO) Prof. D. M. Deshmukh (Co-ordinator) Prof. A P Kare Prof. P S Bibve Prof. Mrs. A R Ghuge Prof. K P warade Prof. S G Mahajan Prof. Mrs. P V Kashid Dr. S N Shelke 	<ul style="list-style-type: none"> To collect alumini data since inception year To organize all activities of alumini. To raise the funds from regular students. To Organize annual meeting To organize expert lectures of alumini
10	Enterepreneurship Development Cell	<ul style="list-style-type: none"> Prof. S. P. Kerkar (CO) Prof. D. K. Chandre (Co-ordinator) 	<ul style="list-style-type: none"> To arrange the ED Programmes like seminar/ workshop/ training



		<ul style="list-style-type: none"> • Prof. S. P. Govind • Prof. P. S. Aher • Prof. J. P. Shinde • Prof. V. A. Gaidhani • Prof. P. B. Zurale • Prof. P. N. Khairnar 	<ul style="list-style-type: none"> • To arrange the EO camp for the students. • To encourage the students for the entrepreneurship.
11	Examination Cell	<ul style="list-style-type: none"> • Dr. B. L. Pangarkar (CEO) • Prof. A. S. Jejurkar (Co-ordinator) 	<ul style="list-style-type: none"> • To plan and make arrangement of all college and University examinations and related work as per guidelines issued by SPPU, Pune
12	Student Welfare Cell	<ul style="list-style-type: none"> • Prof. R. D. Patil (SWO) • Prof. D. M. Deshmukh (Earn & Learn Scheme Co-ordinator) 	<ul style="list-style-type: none"> • To Scrutinize & recommend the proposal for sanction of fund to students. • To plan coaching activities for the students under special guidance scheme (SGS) of Pune University & Welfare activities • Scholarship for students. • Co-ordination with different agencies / Samajkalyan etc. for students aid fund. • To send students for technical events.
13	I.S.T.E. Chapter (Staff & Students)	<ul style="list-style-type: none"> • Prof. S. P. Walhekar (CO) • Prof. Autade (Co-ordinator) 	<ul style="list-style-type: none"> • To Start the ISTE chapter for staff & Students. • To prepare proposals and arrange workshop/ Seminar/ Paper presentation under I.S.T.E. for staff & students. • To give the information of the programmers of ISTE to all expenditure. • To enroll the students as members of I.S.T.E. • Monitoring the programs arranged by various students association. • To encourage the students for participation in seminar & workshop. • To arrange Conference and workshop for students & staff.
14	Career Counseling Cell	<ul style="list-style-type: none"> • Dr. V. D. Talnikar (CO) • Prof. K. P. Tambe (Co-ordinator) 	<ul style="list-style-type: none"> • To do the career counseling to the students in the cell for 02 hrs daily.
15	IQAC Cell	<ul style="list-style-type: none"> • Dr. S N Shelke • Prof. U V Patil • Dr. B L Pangarkar • Prof. N B Shaikh • Prof. V L Kadlag • Prof. A P Kare • Prof. S T Karle • Prof. G Mahendra • Prof. R. D. Patil • Mr. Vishal Kulkarni • Mr. Jitendra Kesawalekar • Mr. Rajendra Ankar • Mr. Pritam Sawalkhe • Mr. Satish Palde • Mr. S N Shevgaonkar • Prof. K. N. Shedge (Co-ordinator) • Prof. R. M. Abhang (CO) 	<ul style="list-style-type: none"> • To form the cell as per the guidelines of NAAC 
16	Institute- Institute	<ul style="list-style-type: none"> • Prof. Mrs. S. S. Patil (CO) 	<ul style="list-style-type: none"> • To sign MOU between the institute –

	Interaction Cell	<ul style="list-style-type: none"> Prof. A. P. Sonawane (Co-ordinator) 	<ul style="list-style-type: none"> Institute. To maintain the relation between the institute and share the facilities available.
17	AICTE/DTE/ University online data/ report preparation committee	<ul style="list-style-type: none"> Prof. U. V. Patil (CO) Prof. K. N. Shedge (Co-ordinator) Dr. B. L. Pangarkar Prof. N. B. Shaikh Prof. V. L. Kadlag Prof. S. T. Karle Prof. A. P. Kare 	<ul style="list-style-type: none"> To collect information & prepare reports to submit to AICTE/ University/DTE/Society To maintain the record of the reports submitted To submit compliance / queries etc.
18	NAAC Streering Committee	<ul style="list-style-type: none"> Dr. S N Shelke Prof. U V Patil Dr. B L Pangarkar Prof. N B Shaikh Prof. V L Kadlag Prof. A P Kare Prof. S T Karle Prof. G Mahendra Mr. S N Shevgaonkar Prof. K. N. Shedge (Co-ordinator) Prof. R. M. Abhang (CO) 	<ul style="list-style-type: none"> To work as per the guideline of the NAAC
19	Education Loan	<ul style="list-style-type: none"> Prof. B. M. Korde(CO) Prof. S.N. Vikhe 	<ul style="list-style-type: none"> To assist students in difficulties related to Educational Loan To arrange meeting of bank officer in college to educate students to get loan To submit the information to PRES regarding.
20	NSS Cell	<ul style="list-style-type: none"> Prof. K P Tambe (CO) Prof. R. T. Bhole Prof. A. M. Chakor Prof. R. B. Bhosale Prof. S. G. Mahajan Prof. T. K. Wable Prof. R. D. Patil Prof. Mrs. S. V. Sonawane Prof. V. K. Vikhe 	<ul style="list-style-type: none"> To arrange the internal activities for selection of students for NSS unit To follow the guidelines of SPPU Pune To organize the NSS camp, blood donation camp and other activities as per the guideline of SPPU, Pune. To organize the social activites.
21	Minority Schlarship Cell	<ul style="list-style-type: none"> Prof. N. B. Shaikh (CO) Prof. T. K. Wable 	<ul style="list-style-type: none"> Cordinator to minority students for getting the scholarship. To resolve the issue related to the minority students.
22	Online Examination	<ul style="list-style-type: none"> Prof. K. N. Shedge Prof. C. G. Puri 	<ul style="list-style-type: none"> To give technical support to organize online examination. To give technical support to upload information to AICTE/University/DTE. To give technical support for conducting online feedback of students. To prepare database of students feedback
23	Feed Back Cell	<ul style="list-style-type: none"> Prof. D. S. Thosar (CO) Prof. V V Autade 	<ul style="list-style-type: none"> To take online feedback of all students twice in a year To take pear review feedback of the faculty. To keep all the record of the feedback and it remedies record.
24	Admission	<ul style="list-style-type: none"> Prof. K N Shedge 	<ul style="list-style-type: none"> To work for the branding of the



	Committee	<ul style="list-style-type: none"> • Prof. R. S. Shelke • Prof. Mrs. A. A. Hatkar • Prof. D. S. Thosar • Prof. R. D. Patil • Prof. Mrs. G. K. Jagtap • Prof. V. B. Parkhe • Shri. S. L. Ghuge 	institute for the admission purpose throughout the year.
25	Transport Committee	<ul style="list-style-type: none"> • Prof. S. P. Govind (CO) • Prof. B. S. Vikhe 	<ul style="list-style-type: none"> • To plan program and maintenance of college bus and car and co-ordinate with Garage section of Head office. • To arrange for bus/ railway concessions to the s
26	Campus Vigilance Committee	<ul style="list-style-type: none"> • Prof. R. M. Bhandari • Prof. V. K. Vikhe 	<ul style="list-style-type: none"> • To observe the campus benthifications / clearing/ water supply in concern with the civil section . • To find the best partices in the campus.
27	College Website	<ul style="list-style-type: none"> • Prof. D. S. Thosar • Prof. Mrs. P. S. Tambe • Prof. Mrs. S. S. Patil (Aher) 	<ul style="list-style-type: none"> • To design & maination the website of college to upload information on website regularly.
28	Library Committee	<ul style="list-style-type: none"> • Prof. Mrs. V. J. Patil (CO) • Prof. Mrs. P. A. Chaudhari (Co-ordinator) • Prof. P. E. Avhad (Librarian) 	<ul style="list-style-type: none"> • To collect the requirement of books from all departments • To dispatch purchase order of books through PRES. • To purchase Journals / periodicals • To upload all the sections of library.
29	Internet & Networking Committee / CCTV Committee	<ul style="list-style-type: none"> • Prof. C. G. Puri (CO) • Prof. D. S. Thosar 	<ul style="list-style-type: none"> • All works related to networking, Internet and CCTV
30	Hostel Welfare Committee	<ul style="list-style-type: none"> • Prof. A. P. Kare (Chief Rector boys hostel) • Prof. V. K. Sahu (Asst. Rector) • Prof. A. M. Chakor (Asst. Rector) • Prof. V. A. Gaidhani (Chief Rector, Girls Hostel) 	<ul style="list-style-type: none"> • Admission of Hostel – maintaining Discipline and Homely atmosphere in Hostel. • Daily round in Hostel and reporting to Principal and Campus Director • Identifying needs and requirement of Hostel and its follow up with principal , store. • Signing the daily record of attendance, Electri Maintenance , cleaning, water supply etc. and its.
31	College Store & Purchase Committee	<ul style="list-style-type: none"> • Prof. V. B. Parkhe (CO) • Prof. K. P. Warade • Prof. P S Bibve 	<ul style="list-style-type: none"> • To collect requirement of all Depts. And submission to PRES. • To keep follow up with purchase dept. of PRES for procurement • To update the store records. • Stock verification of all Depts.
32	Printing and Magazine Committee	<ul style="list-style-type: none"> • Prof. R. M. Bhandari (CO) • Prof. R. S. Bhalerao 	<ul style="list-style-type: none"> • To Design and prindng of flex / Stationary boards/ brochures/ magazine and all printing related work.
33	Publicity Committee	<ul style="list-style-type: none"> • Prof. A. P. Kare (DO) • Prof. Miss. P. A. Chavan 	<ul style="list-style-type: none"> • Publicity of various events organized in the institute in various news papers. • To keep all the publicity records.
34	Sports Committee	<ul style="list-style-type: none"> • Prof. A. G. Tambe • Prof. R. D. Patil • Prof. S. N. Londhe (Gymkhan) 	<ul style="list-style-type: none"> • To prepare the annual time table of sports • To help students in matters related to the sports.
35	P.G. Co-ordinator	<ul style="list-style-type: none"> • Prof. R. S. Shelke (Mech) 	<ul style="list-style-type: none"> • To involve in PG admission process.



		<ul style="list-style-type: none"> • Prof. D. S. Thosar (Comp.) • Prof. Mrs. A. A. Haskar (E&TC) 	<ul style="list-style-type: none"> • To Co-ordinate seminar , project internal exam • To keep record of classes, arrange visiting faculty if required • To keep year wise detailed record of each student
36	Report/ Documents Preparation	<ul style="list-style-type: none"> • Prof. R. S. Bhalerao (CO) • Mr. S. N. Shevgaonkar 	<ul style="list-style-type: none"> • Help to keep the record to the office and principal cabin • To Prepare the records and files for meeting and committee visit
37	Cultural activities and Celebration of important Event Committee	<ul style="list-style-type: none"> • Prof. P. A. Chaudhari (CO) • Prof. A. K. Singh (Co-ordinator) • Prof. V. S. Thete • Prof. S. S. Patil • Prof. V. A. Gaidhani • Prof. C. G. Puri • Prof. V. J. Patil 	<ul style="list-style-type: none"> • To prepare calendar of various activities including birth & death anniversary of national heroes & their celebration. • To arrange all cultural activities at college level. • To send students to participate in cultural events organized by different institute.
38	Computer Maintenance	<ul style="list-style-type: none"> • Prof. U. R. Patole (CO) • Prof. P. M. Tambe 	<ul style="list-style-type: none"> • All works related to Computer maintenance.
39	Electrical Maintenance	<ul style="list-style-type: none"> • Prof. K. P. Warade (CO) • Prof. A. M. Chakor 	<ul style="list-style-type: none"> • All works related to electrical maintenance of buildings.
40	Photography, Video shutting committee	<ul style="list-style-type: none"> • Prof. L. P. Bhambare (Co) • Prof. V V Autade • Prof. C. G. Puri • Mr. T. D. Lute • Mr. N. R. Dukre 	<ul style="list-style-type: none"> • To arranged the camera for the photography and video shutting of all events organized in our campus • To Print the photos. • To keep the records of the photos of all events of the institutes and departments • Event Activity live on the youtube.
41	Board Room & Meeting Committee	<ul style="list-style-type: none"> • Prof. V. K. Sahu (CO) • Prof. Mrs. S. S. Patil 	<ul style="list-style-type: none"> • Providing the hospitality to the committee like LIC, LMC, PRES etc.
42	Seminar Hall Committee	<ul style="list-style-type: none"> • Prof. P S Bibve (CO) • Prof. R. M. Chakor • Mr. A. T. Lute • Mr. P. S. Shingote 	<ul style="list-style-type: none"> • Record keeping & maintenance of PA system & Seminar Hall • Arrange the PA system & power supply as per requirement.
43	Language Lab development	<ul style="list-style-type: none"> • Dr. V. D. Talnikar (CO) • Prof. Mrs. G. K. Jagtap • Prof. Miss. P. A. Aher • Prof. R. T. Bhole 	<ul style="list-style-type: none"> • To develop the Language lab. • To Organize classes / Seminar of English & various foreign languages
44	Competitive exam cell	<ul style="list-style-type: none"> • Prof. V. K. Khemnar (CO) • Prof. Miss. V. S. Thete • Prof. Neha Patil • Prof. Miss. P. B. Zurale • Prof. U. R. Patole • Prof. Mrs. S. G. Mahajan • Prof. Miss. T. K. Wable 	<ul style="list-style-type: none"> • To conduct the weekly Competitive exam of the students. • To encourage the students for participation in the competitive examination. • To organize the classes of the various competitive exams preparation like GATE/ GRE/CET etc.
45	Fee Recovery Committee	<ul style="list-style-type: none"> • Dr. G. B. Shinde (CO) • Prof. K. P. Tambe 	<ul style="list-style-type: none"> • To follow up the fee recovery of the students of the current as well as previous years. • Take monthly record of the fee recovery of all category like college fees, hostel fees, mess fees etc.
46	Mentoring Sechem & Remedial	<ul style="list-style-type: none"> • Prof. Mrs. Snehal Somawanshi (Co) • Dr. G B Shinde • Prof. V V Autade 	<ul style="list-style-type: none"> • Mentoring potential future Academics Mentors in order to sustain the Mentoring population



	<ul style="list-style-type: none"> • Prof. C G Puri • Prof. G M Wani • Prof. V K Vikhe • Prof. R M Bhandari 	<ul style="list-style-type: none"> • Dealing with any issues/problems arising from the mentoring process or relationship • Ensuring continued support and development for Academic Mentors
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(Dr. S N Shelke)
Principal

Sir Visvesvaraya Institute of Technology
Chinchwad, Nashik-422101

Copy to :

1. All HOD's / Section I/c with request to circulate to all concerned Committee members in Dept/ Section and submit the copy signed by all faculty members of their department to Prof. U. V. Patil (Vice-Principal) for records.
2. In case of absence of the coordinator of any committee, immediate co-coordinator of the respective committee should attend the work/ meeting.
3. All new coordinators are requested to take charge with records from previous coordinators.
4. All coordinators are requested to conduct the meetings of members of their committee and submit the detail plan of activities to the undertaken before 20th June 2017.

